



# Trunch Parish Council

Email: [clerk@trunch-pc.gov.uk](mailto:clerk@trunch-pc.gov.uk)

## **THERE WILL BE A MEETING OF TRUNCH PARISH COUNCIL TO BE HELD IN TRUNCH VILLAGE HALL, ON TUESDAY 10<sup>th</sup> MARCH 2026 AT 7PM**

Councillors are summoned to, and members of the public and press are invited to attend. Public participation is welcomed at the appropriate point in the agenda, and will generally be limited to a 30 minutes duration.

*Kay Montandon*

Parish Clerk

Tuesday 3<sup>rd</sup> March 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

- 1. To Receive Apologies for Absence**
- 2. To Receive Declarations of Interest and Grant Requests for Dispensations**
- 3. To Agree the Minutes of the Meeting Held on 10<sup>th</sup> February 2026**
- 4. To Note Matters Arising from the Previous Minutes, not Elsewhere on the Agenda**
- 5. To Receive Reports from County and District Councillors, and the Police**  
Maximum of 3 minutes per report.
- 6. Correspondence**  
To note any issues brought to the attention of the council since the last meeting.
  - a) Message received by resident from MP regarding the narrowing of Knapton road. NCC has agreed to do works to reinstate the full width of the road. They also mentioned that these issues can be raised on the Highway's website more quickly.
- 7. Finance and Administration**
  - a) To receive the bank reconciliations, expenditure versus budget and bank statements.

b) To authorise payments (as required by TPC Financial Regulations).

Date of invoice	Payee	Amount
16/02/2026	S Hutcheson	£213.75
24/02/2026	RLS Computer services	£576.00
Jan 2026	R Miles – keys for hall	£15.75
March 2026	Glasdon – to be grant funded	£950.87
14 March 2026	Clerk salary	£360.24
March 2026	HMRC PAYE	£90

c) To note receipts since last meeting.

Date of receipt	Payor	Amount
12/01/2026	Allotment fee	£ 6
28/01/2026	NCC	£372.78
09/02/2026	Allotment fee	£ 24
11/02/2026	NCC	£634.52

## 8. Governance and Transparency

- a) To review the FOI Publications Scheme
- b) To review the Grant Awarding Policy and Application Form
- c) To note updates on the new website.
- d) To receive updates on insurance quotes.

## 9. Highways

- a) To note the response of NCC to the Parish Council's decision to hand back responsibility for the maintenance of the byways.
- b) To note response of Highways Dept to the request for help with issues in the village.
- c) To discuss the cost of pedestrian escape pods.

## 10. Grass cutting

- a) To agree the schedule of works for the grass cutting contract for this year.

## 11. Playing Field

- a) To discuss updates from the playing field.
- b) To agree which contractor to appoint for annual play equipment inspection.
- c) To discuss quote for tree work and consider additional quotes.
- d) To agree the weekly play inspection rota.
- e) To discuss planters and bench donations.

**12. Village Green**

- a) To discuss and agree actions around tree on the green which is causing problems for a resident, to consider the quote and additional quotes for tree work.

**13. Environment Group**

- a) To consider and agree on signage for wildlife around ponds.

**14. Planning**

To consider applications, decisions or enforcements.

**15. To Receive Reports on Council Services and Projects**

- a) Allotments
- b) Community Speedwatch
- c) Neighbourhood Plan objectives.
- d) Good neighbours scheme
- e) Community café
- f) Footpaths

**16. Defibrillator**

To consider and agree whether the Parish Council would help with a new defib at the hall.

**17. Public Participation**

**18. General Parish Issues**

For information only.

**19. Date of Next Meeting**

Tuesday 14<sup>th</sup> April 2026 7pm Trunch Village Hall