



TRUNCH PARISH COUNCIL MEETING
TO BE HELD ON TUESDAY 10th
February 2026 AT 7PM in the Village
Hall, Trunch

Councillors are summoned to, and members of the public and press are invited to attend. At item 12 the public will be invited to give their views and questions to the Parish Council on issues on the agenda or raise issues for the consideration of inclusion at future meetings. This item will generally be limited to a 30 minutes duration.

Kay Montandon Clerk to Trunch Parish Council 3rd February 2026

AGENDA

1. Apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation
3. To confirm the Minutes of the meeting held on 13th January 2026
4. County and District Councillors Reports
 - 4.1 County Councillors report
 - 4.2 District Councillors report
5. Correspondence
 - 5.1 Resident query on the location of land designated for new development: I was given your email address as i have a few questions regarding the Neighbourhood plan for Trunch. would it be possible to get a summary of which sites/parcels of land are being considered please. If you have any contact details, we would be very grateful. In particular we are interested in any proposals for the land behind Pyghtle close, as our home backs onto this and we are trying to understand what impact this Neighbourhood plan may have. Many Thanks
 - 5.2 Resident query about gritting on NW Road was answered by highways following query by Cllr Maxfield however resident was concerned about the gritting happening after a period of snow and ice and not before.
6. Matters Arising from previous minutes.
7. Finance and Administration
 - 7.1 To receive bank statements, bank reconciliation and actual expenditure versus budget
 - 7.2 To agree website migration to comply with assertion 10 at cost of £480 plus VAT and ongoing annual website maintenance fee of £190 plus VAT.
 - 7.2 Payment schedule to be agreed.

Payments to be approved		
20.01.26	JRB (poo bags)	111.06
28.01.26	Parish Online	84.00
14.02.26	Clerk salary	380.24
14.02.26	HMRC Paye	90.00
03.02.26	SR Print Design petanque signs	60.00
		£725.30

8. Policies to be adopted

8.1 IT Policy

8.2 Reserves Policy

8.3 Internal Control Policy

8 Highways

8.1 To receive any Highways matters and agree actions

8.2 Service Delegation Agreement on Grass cutting ends at the End of April. Council to consider what they wish to do in terms of new contract negotiations.

8.3 Road Closures for marathon

8.4 Speeding concerns on North Walsham Road and report on discussions with other parishes

9. Playing Field: to receive any playing field matters and agree actions including working group recommendations

9.1 Petanque court is now in place. Thanks to the Trunch community compost group for agreeing to fund a bench at the court.

9.3 Annual Play Inspection contract for approval

9.4 Weekly Play Inspections reports to be collated

9.5 Cherry Tree to be discussed

9.6 Swing maintenance to be discussed

9.7 Right to play invitation

10. Planning

10.1 New Planning Applications: None received

10.2 Decisions: None received

10.3 Appeals: None received

11. To receive a report and consider any actions

11.1 Allotments

11.2 Community Speed

11.3 Neighbourhood Plan: to agree policy objectives

11.4 Good Neighbours Scheme

11.5 Community Café

11.6 Footpaths

11.7 Clock servicing contract to be approved

11.8 Communication with residents – to agree most appropriate method

11.9 Defibrillator – whether the Parish Council would consider being responsible for a defibrillator at the village hall.

12. Public Participation

13. General Parish Issues (for information only)

14. Date of next Parish Council Meeting 10th March 2026 7pm Trunch Village Hall