



Minutes of Trunch Parish Council Meeting

Held on Tuesday 8th April at 7pm

Present: Cllrs Richard Miles, (Chair), Gaynor Houlton, David Burns, Malcolm Bulley, David Houlton, Paul Pearson, Karen Randell, 8 Members of the Public, Cllr Peter Neatherway, Parish Clerk Tracy Neave

1. Apologies for absence: Cllr Ed Maxfield
2. Declarations of interest and requests for dispensations: Cllr.Pearson allotment holder, Cllr Richard Wilson Village Hall Trustee
3. Minutes of previous meeting held on 11th March 2025 were agreed and signed by the Chairperson.
4. Public Participation:
 - 4.1 County Councillor's report: sent via email
 - 4.2 District Councillor's report: Cllr. Neatherway explained that the District Council is mainly focussing on the council re-organisation due to devolution. There will be speeding restrictions at Swafield Bridge due to road changes. Cllr Burns advised if the Small Councils meeting was still going ahead and Cllr Neatherway advised as far as he was aware it was.
 - 4.3 A Member of the Public raised the issue of a tree on parish land encroaching in their garden. Cllr Burns to visit and quotes for work to be obtained.
5. Correspondence:
 - 5.1 Email North Norfolk District Council Gambling Regulations consultation
 - 5.2 Norfolk Association Local Councils Board Member nominations
 - 5.3 Proposals for local government re-organisation
6. Matters arising from previous minutes
 - 6.1 S106 fund from North Norfolk District Council: grant form submitted and awaiting payment. Funds to be used for Environment Group.
 - 6.2 The Clerk is still trying to ascertain landownership in respect of Footpath 5.
7. Request for defibrillator training Village Hall: agreed that clerk to sort potential training date and trainer
8. Finance
 - 8.1 Bank statements and bank reconciliation agreed and signed by the Chair.
 - 8.2 Income and Expenditure
 - 8.3 Payment schedule: agreed and signed by the Chair.

202521

Method	Payee	Payment for	Amount
BACS	Clerk	Salary Mar	673.08
DD	HMRC	PAYE	50.40
DD	HMRC	PAYE	50.40
BACS	TT Jones	Street Lights	55.36
BACS	A Raffone	Allt deposit	30.00
BACS	V Larke and Son	Playing field	60.00
BACS	Clerk expenses	Various	43.55

Late payments:

NALC Subscription £262.31

Patrick Robinson Allotment Clearance £299.89

Victory Homes £24

Flagship Housing £24

8.4 Notification of Clerk's incremental increase as per contract (information sent to councillors via email)

8.5 Clerks request to decrease hours (estimated saving £1048 over year) agreed. From 1st May Clerk will work 7 hours per week and may undertake additional hours when necessary

8.6 Council insurance policy renewed for one year at a cost of £632, no increased cost from last year

9. Highways

9.1 NRTO9449 Gimingham Road closure 13th to 15th May 2025

9.2 NRTO9451 Knapton Road closure 12th May 2025

9.3 Reminder that the Norfolk Marathon takes place on Sunday 13th April. Information available on website.

10. Playing Field

10.1 To receive any playing field matters and agree actions – report distributed by Working Group

10.2 The Council are to bring any comments regarding the report to the next council meeting. It was agreed that the working group should be opened up to the public with the hope that they are able to help with some of the maintenance. Clerk to submit grant application to Trunch Village Society for replacing the large goal posts.

11. Planning

11.1 New Planning Application: PF/25/0315 Itarsi Chapel Road Trunch objection

11.2 Decisions: None

11.3 Appeals: None

11.4 Cllr Randell is to join the Planning working group which comprises of Cllrs Miles, Pearson and Randell. The group is responsible for responding to applications that fall outside the timeframe for the applications to be discussed at the next council meeting.

12. Footpaths

12.1 To receive footpath matters and agree action: Clerk to set up rota for inspecting footpaths and to distribute map of footpaths to Councillors.

13 To receive a report and consider any actions

13.1 Allotments. The wildflower seeds have been planted. There are two vacant half plot allotments with the hope that one will have a new tenant soon. One allotment had to be cleared for a new tenant.

13.2 Community Speed: There are continual offenders, with one vehicle owner reported to the police for continual nuisance behaviour with a view for prosecution

13.3 Neighbourhood Plan: to be extended to community for help and involvement

13.4 Good Neighbour Scheme: now celebrating its 12-month anniversary with continued support for people with needs within the village.

13.5 Warm Room: project now closed until next winter.

13.6 Environmental Group awaiting S106 monies for planned projects.

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14. General Parish Issues (for information only)

14.1 It was noted at the beginning of the meeting that sadly Cllr Barbara Wilson has resigned from the Council. Thanks were offered for the hard work and contribution Cllr Wilson had made to the Parish.

14.2 Village Hall grant request for car park repairs to be considered next month

14.3 Annual Parish meeting next month which will commence at 7pm followed by the Annual Parish Council Meeting.

14.4 There is a possibility that the county council will fund an electric charging point for electric vehicles. Cllr Miles to discuss with Village Hall Committee.

15. Date of next meeting: Annual Parish Meeting 7pm followed by Annual Parish Council Meeting on 13th May at Trunch Village Hall.

Meeting ended: 8pm